



## EXECUTIVE DIRECTOR VACANCY

*The Climate Action Network (CAN) is a global network of + 1 300 non-governmental organizations (NGOs) in more than 120 countries, working to promote government and individual action to limit human-induced climate change to ecologically sustainable levels. CAN members work to achieve this goal through information exchange and the coordinated development of NGO strategy on international, regional, and national climate issues. CAN has regional hubs that coordinate these efforts around the world. The CAN International Secretariat is the main coordinating body for CAN. It is headed up by an Executive Director who reports to the CAN Board. While the organisation is legally registered in Germany, the Secretariat team works virtually from many countries.*

CAN International seeks to appoint an **Executive Director for a 5 year-term**. Reporting to the CAN-I Board, the Executive Director can be located anywhere in the world with significant work to occur in UTC time zone. This is a full-time position, requiring frequent travel and out of hours work.

**The main responsibilities of the Executive Director will include:** *operational management, oversight of HR and finance functions; responsible for strategic direction and oversight; fundraising, communications and governance oversight, programme impact and oversight.*

**We require someone with the following experience and qualifications :**

- *Experience in leading and managing a large globally distributed and often remote team is essential;*
- *Minimum of 10 – 12 years senior general management and project- and programme management experience is essential. It would be highly desirable if this experience is within a network environment;*
- *A collaborative approach to decision making and management is essential;*
- *Experience in managing and overseeing annual budgets and finances, audits, HR functions and performance management systems is essential;*
- *Experience of working in and/or managing an NGO is desirable;*
- *High level fundraising experience is essential;*
- *Experience in being a spokesperson for an organisation is essential as the ED will be the “face” of CAN International;*
- *Understanding of international development / environmental / climate change politics, players, issues and policies;*
- *Commitment to integrity and understanding of content;*
- *Leadership experience of diverse culture and ethics is desirable;*
- *Must subscribe to CAN’s values which are transparency, honesty, inclusiveness, empathy, solidarity and respect;*

- *Working knowledge of significant developments, key trends and issues in the broader climate sector is essential;*
- *Experience of working in a developing country is desirable;*
- *Strong written and oral communication skills in English (English is the working language of CAN International); other UN languages an asset.*

**Qualification / Education:**

*Relevant degree, but substantial and extraordinary track record in the area will also be acceptable.*

**Closing Date for Applications:** 31 August 2019 at 5pm CEST

**MaraisButton & Associates has been retained to manage the recruitment process.**

Interested candidates must send a letter of motivation highlighting your suitability and achievements, contact details of three work related referees, and a CV to [annelie@maraisbutton.co.za](mailto:annelie@maraisbutton.co.za)

**For a detailed job description, please visit our vacancies page on [www.maraisbutton.co.za](http://www.maraisbutton.co.za)**

*Contact will only be made with shortlisted candidates*

**MARAIS**  **BUTTON**  

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**Recruitment and Development Specialists**